

## THE ROLE

Working within the Housekeeping Department the Laundry Assistant will provide a full Laundry Service to the Boarding Community at Westonbirt School using a fully operational commercial laundry facility.

This role requires providing a collection and delivery service to a multi-site boarding school in a vehicle provided by the school, the post holder will be required to drive on a daily basis to provide this service.

## JOB DESCRIPTION

- Ensure the laundry of pupils clothing is to the highest standard, including ironing.
- Ensure the laundry is collected and returned to the correct areas of the boarding school on a regular and scheduled basis, and the clothing of pupils is returned to the designated area in a neat and tidy manner.
- Be sensitive to the needs of the pupils and to communicate any issues with the appropriate house parent
- Comply with COSHH regulations
- Ensure the correct use of Personal Protective Equipment
- Maintain standards of infection control within the laundry area.
- Ensure that the laundry equipment is correctly and safely used and kept in a safe condition, reporting any defect to the Housekeeping Manager or Site Manager.

## PERSON SPECIFICATION

- Full UK Driving Licence
- Flexible, reliable and self-motivated
- The ability to communicate well with others
- The basic knowledge of COSHH
- An understanding of infection control

**An enhanced DBS disclosure and references will be required for this post.**

## HOURS, SALARY & BENEFITS

**Hours:** Permanent role. Full Time, 5 days out of 7 but will include Saturdays and Sundays, Year-Round. Working hours can be flexible. 37.5 hours per week

**Salary:** £12.60 ph / £24,570 pa

### Benefits:

- 5% employer pension
- Shopping discount card
- Means tested staff discount
- Complimentary lunch, where possible
- Pro rota holiday + bank holidays pa
- Access to the group's counselling scheme
- Access to fully funded apprenticeships
- Discretionary Christmas stand down
- On site parking
- Personal accident at work cover

## APPLICATION PROCESS

Applicants should complete the school's application form and submit by email to [HR@westonbirtschool.uk](mailto:HR@westonbirtschool.uk)

Applications can be made via [the online form](#)

Please get in contact if you need assistance completing an application form, or require an adjustment for the application or interview process.

Wishford Education is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service.

Westonbirt School is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.