



NURSERY ROOM LEADER

Candidate Pack



Nursery Room Leader

Job Description

Learning Curve Nursery are seeking a Nursery Room Leader who will be a key person within our nursery, working within a designated age group, our vacancy is in one of our toddler rooms. As part of our daily role here you would take an active part in assessment, planning and delivering age/stage appropriate activities and environment enhancements as well as working as part of a small team to provide a safe and secure environment for our youngest children. There are some light domestic duties included.

In addition to the description specified above, the Room Leader will take on the following responsibilities:

- You will liaise with and fully support your age group leader giving voice to any concerns from your team that you feel unable to resolve adequately for the benefit of the children.
- You will support your team by making sure that they have the opportunity to bring forward ideas, or raise concerns, at an appropriate time (eg by holding short but regular meetings).
- Ensuring the overall smooth running of your team for the benefit of the children.
- Ensuring that targets are met – as agreed with Nursery Manager/Deputy Manager.
- Ensuring that records are kept accurately, in a timely fashion, and safely stored.
- To attend staff meetings and parents' evenings as required; to participate in planning and implementing projects; and to offer suggestions for new activities.
- To undertake training with a view to furthering knowledge/ experience, or to refresh existing skills. Such training to be requested and paid for by Learning Curve Nursery (see terms of employment).
- To agree to the policies and procedures as set out in the handbook, and to operate them to the best of your ability.
- To adhere to all nursery policies and, in particular, to those on safeguarding, equal opportunities, health and safety, and food hygiene.

Person Specification

- A thorough working knowledge of the EYFS curriculum.
- A completed Early Years Level 2 or 3 qualification.
- The ability to create a stimulating environment that motivates children to learn independently.
- Excellent communication skills and the ability to build relationships with children and our parents.
- The ability to plan, assess and carry out children's observations.
- The ability to discreetly attend to young children's toileting needs.

Hours, Salary & Benefits

Hours of work: Full time role, 40 hours per week

Contract type: Permanent

Salary: £13.90 - £14.30 ph / £28,912.00 -

£29,744.00 pa based on qualifications and experience. These are our April 26 pay rates.

Benefits:

- 5% employer pension
- 50% fee discount for the sessions your child attends on the days you work in the nursery
- Cycle to work and shopping discounts
- Access to the group's counselling scheme
- 3 x days of paid CPD / training per year
- 20 days holiday per year, rising by one day a year to a maximum of 25, for every year of employment
- Paid bank holidays off plus discretionary Christmas closure
- Access to fully funded apprenticeships
- Extra day off for birthday
- Personal accident at work cover
- Staff uniform provided

Nursery Room Leader



About our Nursery

Learning Curve Day Nursery is a nurturing and friendly day nursery in Royal Wootton Bassett for babies through to preschoolers.

Our purpose-built nursery is light and airy, but it is the lovely, spacious grounds and outdoor learning opportunities that provide our children with the best adventures and freedom to explore their imaginations every day.

We aim to facilitate every child's experience by having an open and structured environment that allows free scope for creativity and expression.

For more information visit our website: www.learningcurvenursery.com

Getting in touch

For more information about the role, contact Cathy Parker on 01793 851495 or email: info@thedaynursery.com

If you need any adjustments for the application or interview process please contact Molly.Rees@wishford.co.uk

How to apply

Applications need to be completed using through the application form on Wishford's [careers page](#).

Commencement date: March 26

Interviews will be arranged as applications arrive. We reserve the right to close the vacancy early due to high applicant numbers, so prompt application is encouraged.

Learning Curve Day Nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a Disclosure and Barring Service check before appointment is confirmed.

Part of Wishford Education, the group ensure that each site maintains its independence whilst also offering group wide support and collaboration. Wishford Education is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.