



CRICKLADE
MANOR PREP
SCHOOL & NURSERY



**CANDIDATE PACK
KEY STAGE 1 TEACHER**

The Role

Cricklade Manor Prep School are seeking a passionate and dedicated KS1 Class Teacher to join our vibrant independent school community. This is a wonderful opportunity for an enthusiastic educator to inspire and nurture young learners at the very start of their educational journey.

Our school prides itself on providing a warm, inclusive, and stimulating environment where children are encouraged to explore, discover, and grow.

In this role, you will work closely with the parallel teacher to plan engaging and effective lessons, ensuring the highest quality of education for all children in your year group. Collaboration is at the heart of our approach, and you'll be part of a supportive team of Pre-Prep teachers who work together to create a joyful and inclusive learning experience for every child.

For further information, please read the full job description below.

Line Managers:

Headmaster & Deputy Head

An enhanced DBS disclosure and references will be required for this post. Wishford Education are committed to safeguarding and promoting the welfare of children and young people. Candidates must be prepared to undergo appropriate pre-appointment child protection screening.

Hours, Salary & Benefits

Hours: Full time, permanent role

Salary: Competitive salary based on experience

Benefits:

- 15% employer pension
- Shopping discount card
- Means tested staff discount
- Complementary breakfast, lunch and supper, whilst on duty, cooked on site by our inhouse chefs
- Access to the group's counselling scheme
- Personal accident at work cover
- Friendly and supportive staff room
- Opportunities for career development within the Wishford group of schools

The role commences 1st September 2026

Application & Key Info

Applicants should complete the school's application form and submit it to Lesley Bayliss, School Business Manager.

Lesley.bayliss@crickladedemanor.com

Applications can be made via eteach [link here](#)

Please state here your reasons for applying, highlight any relevant experience and explain why you think you are suitable for the role.

Applications will be viewed as they arrive, so prompt application is encouraged.

If you need assistance with applying, or adjustments for the application process or interviews, please contact hr@wishford.co.uk

Wishford Education is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.



Job Description

Planning Learning:

- Create a high quality, rich, stimulating and enabling learning environment containing resources that will capture pupils' attention and lead to independent exploration.
- Make effective use of assessment information about pupils' attainment and progress when teaching and when planning future learning.
- Plan opportunities to develop pupils' spiritual, moral, social and cultural development.
- Plan rich and stimulating learning activities that achieve good progression in pupils' understanding by:
 - identifying clear learning objectives and learning content, appropriate to the subject matter and the pupils being taught
 - setting exciting and intriguing tasks for whole class learning, small group learning and self-initiated, exploratory learning.
 - setting clear targets for pupils' learning that build on prior attainment, identifying pupils who have special educational needs or are high attainers.
 - Ensure that tasks are appropriately differentiated so that the learning is well pitched, and all pupils are challenged at their current level of understanding.

Teaching and Classroom Management:

- Ensure effective teaching of the whole class, and of groups and individuals within the whole class setting, so that learning objectives are met and pupils' learning time is used efficiently.
- Establish and maintain a purposeful learning atmosphere.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well focused, engaging teaching and through positive and productive relationships.
- Evaluate your own teaching critically and use this to improve your effectiveness.
- Establish a safe, clean and secure learning environment, which promotes pupils' confidence.
- To understand the importance of and make use of the "outdoor classroom" and to engage pupils.

- Use teaching methods which capture pupils' interest and maintain their engagement through:
 - offering rich, captivating learning activities
 - setting the highest expectations for all pupils
 - clearly establishing a purpose for learning, placing it within a context stimulating intellectual curiosity and communicating enthusiasm for learning
 - modelling language and social skills use to children
 - listening carefully to pupils, analysing their responses and responding constructively in order to take their learning forward
 - selecting and making good use of ICT and other learning resources which enable learning objectives to be met.
 - providing opportunities to develop pupils' wider understanding by relating their learning to 'real life'.

Monitoring, Assessment, Recording, Reporting and Accountability:

- Assess how well learning objectives have been achieved and use this information to improve specific aspects of teaching.
- Maintain good organisation and accurate assessments in pupil profiles so that they offer a clear record of pupils' progress.
- Be familiar with the RHS assessment and reporting requirements and know how to prepare and present informative reports to parents.

Pastoral Duties:

- Provide effective pastoral care, meeting individual physical and emotional needs.
- Promote and safeguard the welfare of pupils, liaising with the Head of the Pre-Prep and the Designated Safeguarding Lead.
- Sit and eat lunch with the children and promote good table manners. (A hot lunch is provided.)
- Understand and implement all welfare and safeguarding policies, such as health and safety, Safeguarding, safety on educational visits and attendance.
- Encourage independence in the pupils.



Job Description

Management and Administration:

- Participate in administrative and organisational tasks related to the responsibilities described above.
- Plan for the effective deployment of the teaching assistant, ensuring that their main role is support for the children.
- Provide cover for other teachers as appropriate.
- Contribute to the induction of new and probationary teachers as appropriate.
- Participate, as required, in tasks relating to the curriculum, organisation and pastoral functions of the school.
- Participate in any arrangements made by the school for performance management and continuing professional development.
- Foster close relationships with parents and assist them to support their child's learning at home. Present a positive image of the school to the wider community.

General:

- Attend weekly staff meetings at times organised by the SLT.
- Share in the covering for colleagues on short-term absence, and prepare work for supply/cover teachers in the event of absence.
- Run an after school club of your choosing.
- Contribute to the marketing of the school through attending periodic school open days.
- Undertake any other reasonable requests of the Head.
- Role model and support the school's guidance on Professional Conduct and Behaviour helping to establish a culture of cooperative working based on integrity and respect for all people.
- Attend INSET days at the start of each term.
- Accept global responsibility for discipline and behaviour throughout the school
- Ensure that the Health and Safety at work regulations are adhered to both personally and on behalf of the school.

Person Specification

- Ability to relate to and empathise with pupils and to develop trusting and respectful relationships with them.
- Ability to work calmly under pressure and be positive with colleagues and children.
- Cheerful disposition with a good sense of humour.
- Resilient, able to show initiative, and meet deadlines.
- Smart appearance and a good understanding of the demands of Prep School parents.
- An excellent classroom practitioner with a passion for the subject and teaching.
- Charisma, energy and enthusiasm.
- Optimism, can-do attitude and desire for continuous improvement.
- Thoroughness and commitment to supporting pupils.
- Honesty, humility, courage, respect and integrity.
- Ability to communicate effectively orally and in writing.
- High level of organisational and planning skills.
- Work effectively as part of a team, relating well to colleagues, and be willing to contribute to the overall work of the Pre-Prep.
- Able to use own initiative and motivate others.
- Ability to demonstrate good ICT skills.



Cricklade Manor Prep

Cricklade Manor Prep is a long-established Independent Prep School located in the heart of Cricklade, Wiltshire. Cricklade is a short drive from the M4 and A419, making it easily accessible from Cirencester, Swindon, Chippenham, Faringdon, Marlborough, Malmesbury and surrounding areas. Cricklade Manor Prep educates boys and girls from age 2 to 11. At the end of their time at the school, pupils move on to a wide range of independent, grammar and maintained schools. The school is housed on an 8-acre site within the town, including a handsome Grade II listed Manor House, a separate Nursery department housed within a walled garden, a number of purpose-built classroom blocks and extensive sports facilities including; a 5 lane indoor sports hall, 8 acres of playing fields of which we have 1 x grass wicket, 1 x astro-turf wicket and a large astro-turf area.

For more information on Cricklade Manor Prep, please visit:
www.cricklademanor.com

Wishford Education

Wishford Education is a leading provider of independent education in the UK. Our group includes independent prep and senior schools, nurseries and day and residential camps. Varied in character but united in ethos, our schools, nurseries and camps understand where the true value of an independent education lies, and provide high-quality learning, outstanding opportunities and a happy, caring environment in which children achieve amazing things.

Founded in 2011, the group currently comprises ten independent schools in Wiltshire, Gloucestershire, Berkshire, Buckinghamshire, Oxfordshire and Kent as well as two thriving day nurseries in Wiltshire, an international summer school and an activity camps business. The group is growing and we expect a number of additional schools and nurseries to join us in the near future.

For more information on the Wishford Education group, please visit: www.wishford.co.uk

