

THE ROLE

We are seeking an apprentice who will gain a City & Guilds Level 3 NVQ Diploma in Installing Electrotechnical Systems and Equipment. This is a site and college-based qualification, working with your employer to gather relevant evidence of the electrical systems you will be completing, installing and maintaining. This opportunity is based in a leading independent school set within a Grade 1 listed building.

HOURS, SALARY & TERMS

Full time position, fixed term contract for the duration of the apprenticeship. Mon-Fri with 30 mins unpaid lunch break. 39 paid hours per week. 1 day per week during term time at Wiltshire College to complete formal training.

Salary: £8.60 for year 1, then reviewed

Following successful completion of the Apprenticeship the apprentice will be awarded with a City & Guilds Level 3 NVQ Diploma in Installing Electrotechnical Systems and Equipment

Duration: Typically 48 months

Role Commences September 24

BENEFITS

- 5% employer pension
- Cycle to work scheme
- Means tested staff discount
- Free lunch
- 25 days paid holiday + bank holidays
- Access to the group's counselling scheme
- Discretionary Christmas stand down
- On site parking

APPLICATION PROCESS & KEY INFORMATION

Applicants should complete the school's application form and submit by email to Michelle Andrews - HR@westonbirtschool.uk

Please contact Michelle Andrews if you require an adjustment for the application or interview process.

We reserve the right to close applications early due to high application numbers, so early application is encouraged.

Westonbirt School is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.

An enhanced DBS disclosure and references will be required for this post.



JOB DESCRIPTION

The role consists of installing, maintaining and repairing electrical systems in commercial and domestic environments, both indoors and outdoors. Electrical systems may include switchboards, motors, cables, fuses, thermal relays, fault current protection switches, heating, lighting, air conditioning and metering equipment as well as crime and fire alarm systems and renewable energy technologies. Duties include the supervision of the equipment, its maintenance and necessary repairs.

Electrical safety will be an important area of the work. On completion of the work the electrical systems must be safe to use. Safe working practices must be adhered to without endangering themselves or others.

RESPONSIBILITIES

The apprentice will work alongside an experienced and qualified Electrician and maintenance team to support their learning journey.

- The apprentice will be involved in the below tasks with supervision.
- Working towards workplace Health & Safety procedures
- Understand working hazards, to be able to spot, report and control
- Understand safe use, maintenance and storage of tools and equipment
- Overseeing and organising work
- Terminate and connect conductors

- Inspecting and testing
- Application of design and installation practices and procedures
- Application of fault diagnosis and rectification
- Dealing with internal staff / students face to face

PERSON SPECIFICATION

- GCSE C or 4 (minimum) or Functional Skills Level 2 in Maths and English
- Be polite, professional and friendly at all times with pupils and colleagues
- Be able work as part of a team
- Be prepared to assist colleagues in a willing and positive manner including assisting with other duties as required
- Be flexible, reliable, punctual and trustworthy