

THE ROLE

The post holder will be responsible for painting and decorating duties in a leading independent school set within a Grade 1 listed building

HOURS, SALARY & BENEFITS

Fixed term contract, 2 years.

Full time position, 5/7 days a week with 30 mins unpaid lunch break.

39 paid hours per week (8am - 4:40pm), however flexibility will be required.

Salary: dependent on qualifications and experience

Benefits:

- 5% employer pension
- Cycle to work scheme
- Means tested staff discount
- Free lunch
- 25 days paid holiday + bank holidays
- Access to the group's counselling scheme
- Access to fully funded apprenticeships, up to L7
- Discretionary Christmas stand down
- On site parking

APPLICATION PROCESS

Applicants should complete the school's application form and submit by email to Michelle Andrews - HR@westonbirtschool.uk

Please contact Michelle Andrews if you require an adjustment for the application or interview process.

KEY INFORMATION

We reserve the right to close applications early due to high application numbers, so early application is encouraged.

Role Commences September 24

Westonbirt School is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.

An enhanced DBS disclosure and references will be required for this post.

RESPONSIBILITIES

- To undertake a variety of tasks relating to maintaining and improving the infrastructure and facilities of Westonbirt Schools
- To undertake painting, decorating and minor building works in connection with the above
- Work with the Maintenance and Estates Managers to estimate and plan jobs from preparation to finish; having a full understanding of the processes involved
- To assist where required with other in-house trades and contracted trades
- In the event of an emergency to respond to call-outs as appropriate





RESPONSIBILITIES CONTINUED

- To work as part of a team, assisting with other maintenance activities as required by the Maintenance Manager or Estates Manager
- To comply with all school policies
- To maintain a clean, safe and hygienic work area at all times
- To be aware of your responsibilities for Health and Safety for yourself and others
- To undertake any training relevant to your role
- Any other duties requested by the Maintenance and Estates Manager

PERSON SPECIFICATION

- Be an apprentice-served painter-decorator
- City & Guilds or NVQ qualification
- Proven track-record of previous work
- Experience of working within the historic environment is desirable
- Be polite, professional and friendly at all times with pupils and colleagues
- Be able work alone and as part of a team. Have the ability to respect and value the different experiences, ideas and backgrounds of others. Be prepared to assist colleagues in a willing and positive manner including assisting with other duties as required
- Be flexible, reliable, punctual and trustworthy
- To have the ability to manage their own time effectively and to prioritise work.